

# Board Meeting Agenda

February 15, 2019

## Old Business/Action Items:

1. National Conference Award Nominations
  - a. Project of the Year – NW Corridor – Not Selected by SE Committee
  - b. No other nominations
2. Google Calendar
  - a. Let Mindy know if you don't have access or have any concerns. Add anything to the calendar that would affect our event planning.
3. Social Media
  - a. Goal is to increase social media presence
  - b. May start to assign coverage for each event to board members
4. Banking Changes
  - a. Brad & Sarah are putting together a document to go over at the next meeting to go over the proposed banking changes
5. Strategic Planning Meeting
  - a. Changes are available on the cloud in track changes. Let Mindy know if you don't have access or if you have any comments.
  - b. Will need to hold a vote on the changes, 2/3 of section members need to vote (Mindy to confirm)

## New Business

- a. Past Events
  - a. November - GA Transportation Summit Social (debrief)
    - i. Kim was able to get in early to set up – very helpful
    - ii. Very well attended – venue may be getting too small
  - b. December 6<sup>th</sup> - ASHE Holiday Social – Roswell River Landings (debrief)
    - i. 131 toys collected for Toys for Tots
    - ii. Needed more volunteers
    - iii. Refund for bartender
      1. Bartender for in an accident on the way to the event
      2. Need a vote to waive getting the \$90 deposit back
      3. Next year – look into getting a local bartender
    - iv. Need to figure out PA system for next year (turn up for speeches and down for music)
  - c. February 2 - Service Project at Open Hands/Sweetwater Brewery (debrief)
    - i. Great event! About 15 people attended and packed over 1300 lunches
    - ii. Plan for another volunteer event at the end of the summer (doesn't need to be at the same spot)
  - d. February 15 – Luncheon at GDOT
    - i. Challenging to find a speaker/date/place, but everything came together in the end
- b. Future Events
  - a. March 3-4 - Winter Workshop, Brasstown Valley Resort & Spa, Young Harris, GA –
    - i. Maxed out registration cap, just added another 10 spots. Current registration is ~165
    - ii. Need someone to give an introduction – Mark will check with Shawn. If not, then Lindsey can do it
  - b. March 21 – Poker
    - i. Set at United again
    - ii. Jay requested to make sure we clean up afterwards since there were some complaints from the janitorial staff last year (make sure trash is taken to dumpster)
  - c. April (TBD) – Luncheon at Maggiano's
    - i. Rob Dell-Ross and Brian O'Connor to discuss Two Cities (John's Creek and Roswell).
    - ii. 19<sup>th</sup> or 26<sup>th</sup> at the Maggiano's at Perimeter (19<sup>th</sup> works better for Brian)
    - iii. Chris will reach out to Maggiano's to confirm the date
  - d. May 2 – Golf – Set at River Pines

- e. May 8-12 – ASHE National Conference – Nashville, TN
  - i. There will be a scholarship available - \$3000 total, must attend Roll Call on Friday morning
- f. June (TBD) – Luncheon
- g. July – Happy Hour? Field Trip? Service project?
  - i. Field Trip idea - Site visit to the airport (fall/spring)
- h. August 22 – Bowling – Same place
- c. ASHE National Conference Bids – 2019 Scholarships
  - a. \$3000
  - b. Must attend Roll Call on Friday Morning
- d. ASHE National Conference Ad
  - a. \$600 for full page, \$500 budgeted
  - b. Need to vote via email for the increase
  - c. Ad due March 15, Jenny planning on sending out March 1 for review
- e. Discussion of Director Roles
  - a. Director role could be expanded to offer support to each committee. Mindy will coordinate with Directors.
  - b. Ex. Winter Workshop – Director to attend committee meetings and distribute meeting minutes to the board after so everyone is in the loop
- f. National Membership Awards – Proposal to make cutoff date March 1<sup>st</sup> instead of April 1<sup>st</sup>
  - a. Lindsey to get new members to Nationals by March 1<sup>st</sup>
- g. ASHE National Conference
  - a. 2019 – Nashville
  - b. 2020 – Raleigh
  - c. 2021 – Franklin (OH?)
  - d. 2023 is our 25<sup>th</sup> anniversary – ATL will put bid in
- h. New Section Committee
  - a. Let Brian know if you know anyone in South Carolina, Alabama, or Mississippi that would be interested in helping to start chapter.
  - b. ASHE will have booth at SAASHTO in Savannah this summer – if you are attending, help spread the word! May also need help manning the booth.

Committee Reports (as needed):

1. Nominating Committee
2. Social Committee Report (Kim)
3. Golf Committee Report (Ashley)
4. Program Committee (Chris/Tori)
  - a. Chris will look into having a luncheon in Gwinnett to try to attract a different crowd
5. Budget (Sarah)
  - a. Sarah and Brad and looking into moving the PO box (currently it is in Norcross).
  - b. Options: post office by GDOT (~ ½ mile away) or post office at West Peachtree & 12<sup>th</sup> - will discuss further at next meeting.
  - c. Mail can be forwarded for at least 6 months, maybe up to a year
  - d. If the PO box is moved, need to make sure we update it on all our forms and website
6. ASHE Membership Committee Report (Robert) – N/A
7. Winter Workshop Committee Report (Mark) – See New Business
8. ASHE Website (Eric/Mindy)
  - a. Eric still needs access to pictures from past events - will coordinate with Pervez.
    - i. Space is limited on website; photos need to be added to the cloud
  - b. Mindy learning a lot through National's website redevelopment
9. Scholarship Committee Report (Steve)
  - a. Working on next application, to be sent out this month

- b. [Award \\$2000 - planning on giving out 2 scholarships](#)
  - 10. Communications (Jenny) – N/A
  - 11. Student Chapter (James)
    - a. [Meeting next Thursday, another in March, and trying to schedule one more in April before the semester is over](#)
    - b. [About 25 people attend each event – good way for companies to promote their brand](#)
  - 12. Georgia Engineers Alliance (Ron) – N/A
  - 13. National Representative Reports (Nikki/Tim/Scott/Mindy) – N/A
  - 14. Regional Representative Reports (Scott/Rob/Holly) – N/A
  - 15. [Need to confirm if Jason can serve as both a Chapter Officer and National Officer](#)
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### 2018-2019 ASHE Georgia Chapter Officers

President	Mindy Sanders	mhsanders@pontengineering.com
1 <sup>st</sup> Vice President	Richard Meehan	Richard.meehan@loweengineers.com
2 <sup>nd</sup> Vice President	Shawn Fleet	sfleet@heath-lineback.com
Secretary	Lindsey Dunnahoo	lindsey@dunnahoo@aecom.com
Treasurer	Sarah Blackburn	sarah_blackburn@gspnet.com
Co-Treasurer	Brad Cox	bcox@clarkpatterson.com
Past President	Rob Dell-Ross	rdellross@roswellgov.com
Director Year 1	Kelli Weigle	kweigle@thcinc.net
Director Year 2	Jason Hewatt	Jason.hewatt@forterrabp.com
Director Year 3	Pervez Iqbal	pervez.ir@gmail.com

### Committee Chairs

Social Chair	Kim Lehner	klehner@seengineering.com
Program Chair	Chris Rideout	crideout@croyengineering.com
Program Co-Chair	Tori Brinkley	tori.brinkley@gmail.com
Membership Chair	Robert DePietro	Robert.depietro@jacobs.com
Scholarship Chair	Steve Mosher	steve_mosher@gspnet.com
Student Chapter Chair	James Nguyen	jnguyen@peachtreecornersga.gov
Winter Workshop Chair	Mark Hanson	MHanson@ClarkPatterson.com
Golf Tournament Chair	Ashley Chan	aschan@hntb.com
Website Chair	Eric Granados	Eric.Granados@arcadis.com
Communications Chair	Jenny Jenkins	jcjenkins@vhb.com

### National/Regional Representatives

National 2 <sup>nd</sup> Vice President	Tim Matthews	tmatthews@dot.ga.gov
National Director 2 Year SE	Scott Jordan	<a href="mailto:sjordan@seengineering.com">sjordan@seengineering.com</a>
National Director 3 Year (2019/2020)	Jason Hewatt	<a href="mailto:Jason.hewatt@forterrabp.com">Jason.hewatt@forterrabp.com</a>
National Conference Chair	Nikki Parris	nicole.parris@atkinsglobal.com
National Technology Committee Chair	Mindy Sanders	<a href="mailto:mhsanders@pontengineering.com">mhsanders@pontengineering.com</a>
New Sections Committee Co-Chair	Brian O'Connor	brian.oconnor@johnscreekga.gov
Regional President	Ron Osterloh	osterloh@pondco.com
Regional Secretary	Holly Painter	holly.painter@kci.com
Regional Rep/Nominating Committee	Rob Dell-Ross	rdellross@roswellgov.com