

ASHE GA Board Meeting Minutes

April 19, 2019

Old Business/Action Items:

1. National Conference Award Nominations
 - a. Gene G. Smith Award – Largest increase to members, 71 added 2/28/19.
 - b. Those that are going to the conference need to coordinate for who will be accepting the award.
2. Banking Changes
 - a. We are currently banking with SunTrust, but there are several issues:
 1. Problems switching people on and off account (everyone needs to be present at the same time)
 2. Don't do mobile deposits for businesses
 3. Losing a lot of money because of low interest rates (only \$15/year instead of \$1000/year). FYI, interest is not taxable.
 - b. Sarah & Brad looked into several different options – see attached spreadsheet. TIAA (Everbank) is the preferred option.
 - c. Switching to an online bank will make dealing with cash more difficult, but it is not a huge deal since we don't deal with cash too much anymore.
 - d. Nikki/Scott will reach out to other chapters in the region to see if anyone has experience with the online banks we are considering. Nationals uses PNC.
 - e. Preference is to switch banks before Sarah finishes her term as treasurer, but it may be better to wait until after May 31 for tax purposes.
 - f. We need to do an audit this year (early summer) since the treasurer is rolling off. Richard will review the bylaws to confirm, but thinks the audit will fall under his responsibilities as 1st VP and will get one of the directors involved as well.
3. PO BOX
 - a. PO box is currently at a post office in Norcross and there was a motion to move the PO box to the post office closest to GDOT.
 - b. Motion was seconded, voted on, and passed.
 - c. We need to make sure to get the word out that the mailing address is changing. There was discussion about keeping the Norcross PO box open for a year during the transition, and then USPS will forward mail for a year for businesses. Two years should be enough time for businesses to update their records.
 - d. When membership renewals go out, be sure the PO box change is added to that email since that is when we get most of our mail.
4. Update to the Bylaws from Strategic Planning Meeting – On ASHE Cloud (Georgia-> Bylaws) (send email to Mindy if you don't have access) – No update.
 - a. Final comments
 - b. Will need to hold a vote on the changes, 2/3 of section members need to vote
5. Discussion of Director Roles - No update.

New Business

- a. Nomination for Georgia Board – Need to have by June
 - a. Committee should consist of at least three people. The past president is the Chair of the committee.
 - i. Richard will coordinate with Rob – Need to finalize by the end of May
 - ii. Need to email existing board members & committee chairs to confirm who will stay on
 - iii. Need to email members that are interested in serving on the board. Let Richard/Rob know if you know of anyone who might be interested.
 - b. Open positions: Co-secretary and 2 director positions
 - i. Don't need co-treasurer. Sarah will roll off and Brad will take over Treasurer duties.
- b. Membership renewals – start sooner rather than later. Lindsey will coordinate with Mindy.
- c. Past Events
 - a. February 15 – Luncheon at GDOT

- b. March 3-4 - Winter Workshop, Brasstown Valley Resort & Spa, Young Harris, GA – No update.
- c. March 21 – Poker, United
 - i. Need more reliable volunteers. There is a lot of front end setup needed for poker so we need to make sure we have volunteers that will show up on time.
 - ii. In the future, we could potentially have a director to focus on coordinating volunteers.
- d. April 19 – Luncheon at Maggiano’s
- d. Future Events
 - a. May 2 (Tentatively) – Golf
 - i. There are enough volunteers
 - ii. We still need items for goodie bags. Nikki will reach out to companies that have donated in the past
 - b. May 8-12 – ASHE National Conference – Nashville, TN
 - i. Mindy will set up a google document to coordinate attendees.
 - ii. Need strong attendance on Saturday – Tim will become 1st VP, Jason on National Board, and we are receiving the Gene G. Smith Award
 - c. June (TBD) – Luncheon
 - i. Chris & Tori are working on finding speakers. Let them know if you have any ideas
 - 1. Contractors
 - 2. CIDs
 - ii. Target June 21st (3rd Friday, for consistency)
 - iii. Meeting will likely be at GDOT
 - iv. Potential meeting sites for future meetings
 - 1. 1818 Club (Gwinnett)
 - 2. Sandy Springs City Center
 - 3. Peachtree Corners City Hall – James will follow up on
 - d. July – Happy Hour?
 - i. Combine happy hour with another volunteer event. Kim & Pervez will coordinate.
 - e. August 22- Bowling – No update
 - f. Fall – Possible Airport Site visit
 - i. Tori has some contacts - would only be about 20 people.
 - g. September 11 – Kaiser Run. Shawn will coordinate with sponsors.
- e. ASHE National Conference – See above
 - a. Must attend Roll Call on Friday Morning
 - b. Look for Google spreadsheet to be sent out
- f. ASHE National Conference
 - a. 2019 – Nashville, 2020 – Raleigh, 2021 – Poconos, PA, 2022 – Columbus, OH
 - b. 2023 – Atlanta to bid on. Bid will come out in September, but we need to get organized now. Need to select conference chairs, figure out where to hold it, etc. Nikki will be a good resource.

Committee Reports (as needed):

- 1. Nominating Committee
- 2. Social Committee Report (Kim)
- 3. Golf Committee Report (Ashley)
- 4. Program Committee (Chris/Tori)
- 5. Budget (Sarah)
- 6. ASHE Membership Committee Report (Robert)
- 7. Winter Workshop Committee Report (Mark)
- 8. ASHE Website (Eric/Mindy)
 - a. Mindy has been spending a lot of time on the National website. After the National website is done, then we will focus on chapter website
- 9. Scholarship Committee Report (Steve)
 - a. Jim McGee Scholarship – taking applications through May 3rd; Need to send out constant contact.

10. Communications (Jenny)
11. Student Chapter (James)
 - a. School year is done – no summer meetings.
 - b. Reelections are coming up and James will meet with the new board to discuss other event options instead of just lunch meetings
 - i. Construction site visits
 - ii. Cookout/Tailgate on campus
 - c. Invite students to next lunch meeting that is at GDOT during the school year since it is right next to Tech
 - d. Currently, the student chapter has about 30 members. We should reach out to the student members who have just graduated to get them to join ASHE. James to get list.
12. Georgia Engineers Alliance (Ron)
13. National Representative Reports (Nikki/Tim/Scott/Mindy)
14. Regional Representative Reports (Scott/Rob/Holly)

2018-2019 ASHE Georgia Chapter Officers

President	Mindy Sanders	mhsanders@pontengineering.com
1 st Vice President	Richard Meehan	Richard.meehan@loweengineers.com
2 nd Vice President	Shawn Fleet	sfleet@heath-lineback.com
Secretary	Lindsey Dunnahoo	lindsey@dunnahoo@aecom.com
Treasurer	Sarah Blackburn	sarah_blackburn@gspnet.com
Co-Treasurer	Brad Cox	bcox@clarkpatterson.com
Past President	Rob Dell-Ross	rdellross@roswellgov.com
Director Year 1	Kelli Weigle	kweigle@thcinc.net
Director Year 2	Jason Hewatt	Jason.hewatt@forterrabp.com
Director Year 3	Pervez Iqbal	pervez.ir@gmail.com

Committee Chairs

Social Chair	Kim Lehner	klehner@seengineering.com
Program Chair	Chris Rideout	crideout@croyengineering.com
Program Co-Chair	Tori Brinkley	Victoria.Brinkley@wsp.com
Membership Chair	Robert DePietro	Robert.depietro@jacobs.com
Scholarship Chair	Steve Mosher	steve_mosher@gspnet.com
Student Chapter Chair	James Nguyen	jnguyen@peachtreecornersga.gov
Winter Workshop Chair	Mark Hanson	MHanson@ClarkPatterson.com
Golf Tournament Chair	Ashley Chan	Ashley.chan@jacobs.com
Website Chair	Eric Granados	Eric.Granados@arcadis.com
Communications Chair	Jenny Jenkins	jcjenkins@vhb.com

National/Regional Representatives

National 2 nd Vice President	Tim Matthews	tmatthews@dot.ga.gov
National Director 2 Year SE	Scott Jordan	sjordan@seengineering.com
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National Conference Chair	Nikki Parris	nicole.parris@atkinsglobal.com
National Technology Committee Chair	Mindy Sanders	mhsanders@pontengineering.com
New Sections Committee Co-Chair	Brian O'Connor	brian.oconnor@jacobs.com
Regional President	Ron Osterloh	osterloh@pondco.com
Regional Secretary	Holly Painter	holly.painter@kci.com
Regional Rep/Nominating Committee	Rob Dell-Ross	rdellross@roswellgov.com