

# Meeting Minutes

**MEETING DATE:** January 15, 2016  
**SUBJECT:** ASHE Board Meeting, Maggiano's Cumberland Banquet Room  
**TAKEN BY:** Shawn Fleet  
**ATTENDEES:**

Brian O'Connor, President	Holly Bauman, Director Year 3
Rob Dell-Ross, 1 <sup>st</sup> Vice President	Dustin O'Quinn, Membership Chair
Mindy Sanders, 2 <sup>nd</sup> Vice President	Adolfo Guzman, Program Chair
Shawn Fleet, Secretary	Jason Hewatt, Social Chair
Sarah Woracheck, Co-Treasurer/Scholarship	Tim Matthews, New Sections Committee National
Michael Bywaletz, Past President	Jenny Jenkins, Communications Chair
Karyn Mathews, Director Year 1	Catherine Sorenson, Scholarship Chair
Scott Jordan, Director Year 2	

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1. \* Motion to Approve Board Meeting Minutes from October 23, 2015 - Approved
  2. \* Motion for ASHE to pay for lunch and dinner provided for the Strategic Planning Meeting - Approved
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## Old Business/Action items:

1. Frank Danchez Award – Tabled until more interest from Arcadis
2. Collect remaining dues and payments owed. Mindy/Rick/Sarah
  - a. Invoices Sent
  - b. Most are form GT.
  - c. Closing out anything before 2014 still needs to be done.
3. How do we increase public sector involvement? Board
  - a. Need a champion in GDOT Management.
  - b. Need to show importance to them and what they can get out of it.
  - c. Planning to discuss more at the Strategic Planning Meeting.
4. Strategic Planning Meeting Brian/Board
  - a. Tentatively set for Saturday March 12<sup>th</sup>.
  - b. Location needs to be set and Tentative Times (about 9 until 8 or 9).
  - c. Gresham Smith and Partners has space. Check with AECOM or Lowe.
  - d. ASHE to pay for lunch and Dinner. Approved Motion above.

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## New Action Items:

1. 2014 Audit – Brian is about done. Brian
2. Poker Location: At United, March 10<sup>th</sup>, Shawn to e-mail Jay. Brian/Shawn
3. Mindy removing old info from cloud. Mindy
  - a. Mindy will send out access info again.
4. ASHE Organization story for Magazine. Jenny/Brian
  - a. Due Date is Feb 17<sup>th</sup>.

**New Action Items continued:**

5. National 2<sup>nd</sup> Vice President Scott
    - a. Scott Jordan need to nominate Tim.
    - b. May be some issues due to back to back rules
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**New Business**

- a. Future Events
    - a. ASHE GA Strategic Planning Meeting (March 12<sup>th</sup>)
    - b. ASHE/ITE Winter Workshop (February 21-22)
    - c. March Poker Event March 10<sup>th</sup> or 24<sup>th</sup> at United
    - d. April Field Trip April 15<sup>th</sup> Northwest Corridor Project Field Trip
  - b. National 2<sup>nd</sup> Vice President Nominations – See above
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Committee Reports (as needed):

1. Nominating Committee (Ron and Michael) – No Report
2. Social Committee Report (Holly and Jason Hewatt)
  - a. Happy Hour following Transportation Summit (\$500)
    - i. Not recommended for the future. Do a happy hour on our own again.
  - b. December 3<sup>rd</sup> – Holiday Social –Nothing Additional
  - c. March – Poker Tournament
    - i. See above
3. Golf Committee Report (Ashley)
  - a. Look to raise price.
  - b. Increase prizes and raffle.
  - c. Increase sponsorship?
4. Program Committee (Adolfo)
  - a. April Meeting/Field Trip – See above
  - b. Adolfo is researching other places.
  - c. Holliday Inn is higher cost and requires contact with set dates.
  - d. Research Maggiano's Perimeter.
  - e. Look in to having meeting sponsors with quick highlight presentations.
5. Budget (Brian)
  - a. 2014 Audit almost complete.
6. ASHE Membership Committee Report (Dustin/Shawn)
  - a. Need to send update to National.
7. Winter Workshop Committee Report (Sean and Matthew)
  - a. Sending a constant contact highlighting social event.
  - b. Note to sign up independently.
8. ASHE Website (Granados) – No Report
9. Scholarship Committee Report (Catherine)
  - a. Babs Scholarship winner – Attiya Shaw
    - i. Need to get a picture with the check.

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10. National Representative Report (Nikki)
  - a. Supporting Nashville, they will be asking for help from us.
  - b. Submittals were due in December, so we should hear something soon.
11. Georgia Engineers Alliance (Ron and Tim)
  - a. We will be willing to pay per issue moving forward. Talk more next time.
12. Communications (Jenny)
  - a. Need organization story for next issue - Due Date is Feb 17<sup>th</sup>.
13. Student Chapter (Robert)
  - a. Pond to sponsor February meeting.
  - b. Need to pick date.
  - c. Need speakers and sponsors for meetings.
14. Regional (Ron/Michael)
  - a. 2019 Conference Update – Nothing to Report.
15. National Technical Rep (Mindy)
  - a. GA Section Cloud for our documents.
  - b. Mindy to resend link.

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**Next scheduled board meeting will be before the Poker Tournament?**

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**2015-2016 ASHE Georgia Chapter Officers**

President	Brian O'Connor	brian.oconnor@tylin.com
1 <sup>st</sup> Vice President	Rob Dell-Ross	rdellross@roswellgov.com
2 <sup>nd</sup> Vice President	Mindy Sanders	mindy.sanders@loweengineers.com
Secretary	Shawn Fleet	sfleet@heath-lineback.com
Treasurer	Rick Strickland	rstrickland@holtconsultingco.com
Co-Treasurer	Sarah Worachek	sarah_worachek@gspnet.com
Past President	Michael Bywaletz	michael_bywaletz@gspnet.com
Director Year 1	Holly Bauman	holly.bauman@tylin.com
Director Year 2	Scott Jordan	scottj@concrete-pipe.org
Director Year 3	Karyn Matthews	karyn.matthews@arcadis-us.com

**Committee Chairs**

National Rep	Nikki Reutlinger	nicole.reutlinger@atkinglobal.com
Regional Rep/Nominating Committee	Michael Bywaletz	michael_bywaletz@gspnet.com
New Sections Committee (Nat'l)	Tim Matthews	matthewst@pondco.com
Social Chair	Jason Hewatt	Jason.Hewatt@LehighHanson.com
Program Chair	Adolfo Guzman	aguzman@clarkpatterson.com
Membership Chair	Dustin O'Quinn	DOQuinn@HNTB.com
Scholarship Chair	Catherine Sorenson	catherine.sorenson@tylin.com
Student Chapter Co-Chair	Jennifer Lott	jennifer.lott@tylin.com
Student Chapter Co-Chair	Robert DePietro	Robert.depietro@tylin.com
Winter Workshop Co-Chair	Sean Pharr	sean.pharr@urs.com
Winter Workshop Co-Chair	Matthew Madden	matthew.madden@aecom.com
Golf Tournament Chair	Ashley Chan	aschan@hntb.com
ASHE Website Chair	Eric Granados	EGranados@HNTB.com
Communications Chair	Jenny Jenkins	jjenkins@mcgeepartners.com