

# Meeting Minutes

**MEETING DATE:** June 17, 2016  
**SUBJECT:** ASHE Board Meeting, GODT Transportation Board Assembly Room  
**TAKEN BY:** Shawn Fleet  
**ATTENDEES:**

Brian O'Connor, President	Jason Hewatt, Social Chair
Rob Dell-Ross, 1 <sup>st</sup> Vice President	Kelli Weigle, Co-Social Chair
Shawn Fleet, Secretary	Tim Matthews, New Sections Committee National
Rick Strickland, Treasurer	Jenny Jenkins, Communications Chair
Sarah Woracheck, Co-Treasurer/Scholarship	Catherine Sorenson, Scholarship Chair
Pervez Iqbal, Director Year 1	Brad Cox, Winter Workshop Chair
Dustin O'Quinn, Membership Chair	Robert De Pietro, ASHE Student Chapter Chair
Adolfo Guzman, Program Chair	Karyn Mathews,
Chris Rideout, Co- Program Chair	

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1. \* A Motion to Approve Board Meeting Minutes from January 15, 2016. – Motion to approve needs to be made at our next meeting along with the June 17, Minutes.
  2. \* A Motion for ASHE to raise the rates to \$30/\$40 for members/nonmembers for the Bowling Tournament was made. It was not voted on since the required number of board members were not present. Brian O'Connor will make a Motion via-email.
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## Old Business/Action Items:

1. Form 990 submitted to National – Submitted by Rick Strickland on 6-13-2016.
2. Strategic Planning Meeting
  - a. Revised By-laws to be sent out for review by end of June by Brian O'Connor.
  - b. Committee/Officer summaries? There was some discussion about an example that could be provided. Possibly Hollie has one. Brian is to follow up.

## New Business

- a. Future Events
  - a. Happy Hour at Monday Night Brewing (July 28) – Booked and Ready
  - b. Bowling Tournament (August 25) – Booked, See below for more:
  - c. August Meeting on Erosion Control, See below for more:
  - d. September Meeting?
  - e. October Meeting?
  - f. Transportation Summit Happy Hour-
    - i. Happy hour at GWCC did not go over well.
    - ii. Possibly do one after this year's event but since it is in Athens most people will travel back after.
    - iii. Pick a place and do it informally and let people know that people are meeting after.
    - iv. Discuss further.
  - g. ACEC Transportation Summit (November 30)

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- h. New Officers/Committee Chairs, See list below.
    - i. Brian introduced Chris Rideout, Co- Program Chair & Brad Cox, Winter Workshop Chair
    - ii. Ron is to take over Regional Rep for Michael Bywaletz, since he has moved.
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Committee Reports (as needed):

1. Nominating Committee (Ron), No Report
2. Social Committee Report (Jason Hewatt)
  - a. July 28<sup>th</sup> Happy Hour at Monday Night Brewing, Booked.
  - b. August 25<sup>th</sup> – Bowling Tournament, Lined up and booked. Meeting in July for more info. Need to start Sponsorship calls.
  - c. December 1 – Holiday Social (Investigate additional caterer)
    - i. Need to verify Date
    - ii. Also need to get a catering quote from an alternative caterer to avoid audit issues.
3. Golf Committee Report (Ashley)
  - a. Wrap-up - No Report
4. Program Committee (Adolfo/Chris)
  - a. August Meeting – Thursday August 18<sup>th</sup> Pending approval.
    - i. Adolfo has proposed T. Luke Owens from the NPDES Training Institute
    - ii. He cannot make it on our typical third Friday of the month (August 19<sup>th</sup>)
    - iii. He can make it on Thursday August 18<sup>th</sup> or do in October.
  - b. September Meeting – joint with GA Tech student chapter?
  - c. October Meeting – Still need speaker and location
  - d. Transportation Summit is November 30<sup>th</sup> in Athens, GA – See discussion points above.
5. Budget (Rick/Sarah) – Budget Report Attached.
  - a. 2015-16 Budget Review Ongoing
  - b. Additional Budget Items Discussed:
    - i. Cost of lunches at Box Lunches at GDOT and Maggiano’s Lunch is overall losing money
    - ii. The board needs to reassess programs and fee and present a proposal to catch up on funds.
    - iii. Combine Scholarship Accounts.
    - iv. Need to adjust the 2017 Winter Workshop Estimate lower (approx. \$500).
    - v. Look into what we should have been paid versus what we were paid.
6. ASHE Membership Committee Report (Shawn Mindy and Dustin)
  - a. ASHE Renewal announcement will be ready to send out week of June 27<sup>th</sup>.
  - b. Discussed locking down bowling for renewed members only.
  - c. Possibly add an incentive to renew.
7. Winter Workshop Committee Report (Brad and Lindsey)
  - a. Received a check for \$1,500 for this years event.
  - b. Next event location will be in either Columbus or Brasstown Valley.
8. ASHE Website (Granados) – Mindy is Updating the website with increased functionality. Should be ready for Bowling. Let Mindy know if you’d like to see anything.
9. Scholarship Committee Report (Catherine)
  - a. McGee Scholarship winner – to be awarded at the joint September meeting
  - b. We received seven applicants.
10. National Representative Report (Notes from Tim)
  - a. Committee Reviews

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- b. Looking to push down so that National takes a smaller roll
  - c. It is encourage that our board work with the regional board to help new sections.
  - d. Possibly startup a mini regional conference.
11. Georgia Engineers Alliance (Ron) – No Report
  12. Communications (Jenny)
    - a. Magazine articles deadline for the Scanner is coming up but we have an Article from Ron.
    - b. Jenny needs better pictures from the National Conference.
  13. Student Chapter (Robert) – April Gadsby is the new president
    - a. September 22<sup>nd</sup>, possible joint meeting.
    - b. Then hold a tailgate event at like 3 or 4 O'clock. GT playing Clemson at 7:00 PM.
  14. Regional (Ron)
    - a. Regional Conference Update
  15. National Technical Rep (Mindy)
    - a. GA Section Cloud storage

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**Next scheduled board meeting will be following August or September Meetings?**

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**2015-2016 ASHE Georgia Chapter Officers**

President	Brian O'Connor	brian.oconnor@tylin.com
1 <sup>st</sup> Vice President	Rob Dell-Ross	rdellross@roswellgov.com
2 <sup>nd</sup> Vice President	Mindy Sanders	mindy.sanders@loweengineers.com
Secretary	Shawn Fleet	sfleet@heath-lineback.com
Treasurer	Sarah Worachek	sarah_worachek@gspnet.com
Past President	Michael Bywaletz	michael_bywaletz@gspnet.com
Director Year 1	Pervez Iqbal	piqbal@HNTB.com
Director Year 2	Holly Bauman	holly.bauman@tylin.com
Director Year 3	Scott Jordan	sjordan@seengineering.com

**Committee Chairs**

National Rep	Nikki Reutlinger	nicole.reutlinger@atkinglobal.com
Regional Vice President	Ron Osterloh	osterlohr@pondco.com
Regional Rep/Nominating Committee		Ron Osterloh
	osterlohr@pondco.com	
New Sections Committee (Nat'l)	Tim Matthews	tmatthews@dot.ga.gov
Social Chair	Jason Hewatt	Jason.hewattt@lehighhanson.com
Social Co-Chair	Kelli Weigle	kweigle@thcinc.net
Program Chair	Adolfo Guzman	aguzman@clarkpatterson.com
Program Co-Chair	Chris Rideout	crideout@croyengineering.com
Membership Chair	Dustin O'Quinn	DOQuinn@HNTB.com
Scholarship Chair	Catherine Sorenson	catherine.sorenson@tylin.com
Student Chapter Chair	Robert DePietro	Robert.depietro@tylin.com
Winter Workshop Chair	Brad Cox	bcox@ClarkPatterson.com

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Winter Workshop Co-Chair	Lindsey Dunnahoo	Lindsey.Dunnahoo@aecom.com
Golf Tournament Chair	Ashley Chan	aschan@hntb.com
ASHE Website Chair	Eric Granados	EGranados@HNTB.com
Communications Chair	Jenny Jenkins	jjenkins@mcgeepartners.com