

# Meeting Minutes

**MEETING DATE:** October 21, 2016  
**SUBJECT:** ASHE Board Meeting, Maggiano's Cumberland Banquet Room  
**TAKEN BY:** Shawn Fleet  
**ATTENDEES:**

Brian O'Connor, President	Adolfo Guzman, Program Chair
Rob Dell-Ross, 1 <sup>st</sup> Vice President	Chris Rideout, Co- Program Chair
Mindy Sanders, 2 <sup>nd</sup> Vice President	Catherine Sorenson, Scholarship Chair
Shawn Fleet, Secretary	Robert De Pietro, ASHE Student Chapter Chair
Sarah Blackburn, Treasurer	Brad Cox, Winter Workshop Chair
Pervez Iqbal, Director Year 1	Eric Granados, Website Chair
Holly Painter, Director Year 2	

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1. ✳ A Motion to Approve Board Meeting Minutes from August 18, 2016 was made. – Motion was approved.
  2. ✳ A Motion to Approve \$500 for a Happy Hour Event on the evening of November 29<sup>th</sup> prior to the Transportation Summit in Athens, GA. – Motion was approved.
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## Old Business/Action Items:

1. Strategic Planning Meeting
  - a. Revised By-laws to be sent out for review by end of June by Brian O'Connor.
  - b. Committee/Officer summaries? Need to compile from previous board/chairs.
2. Annual Assessment and Drop List were completed and sent to National on 9-26-2016. We had a total of 47 members dropped. ASHE current Membership is 450.

## New Business

1. Future Events
  - a. November Happy Hour Event before Transportation Summit? It was discussed that an informal happy hour event should be held the Tuesday night prior to the Summit. Members of the Board are currently working to secure sponsorships for the event. The board also discuss that the ASHE GA Section should contribute \$500 to help pay for drinks and hors d'oeuvre during the Happy Hour event. The board voted on and approved \$500 for the event. A Constant Contact message should be sent as soon as details are confirmed.
  - b. ACEC Transportation Summit (November 30)
  - c. Holiday Social (December 1)
  - d. January Meeting?
  - e. Winter Workshop (February 25-26)
  - f. March Poker?

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## Committee Reports (as needed):

1. Nominating Committee (Ron and Scott), No Report
  - a. Brian added to be thinking about upcoming nomination for Chairs. Most importantly for the Golf Chair if Ashley would like to move on to something else.
2. Social Committee Report (Jason Hewatt and Kelli Weigle)
  - a. Happy Hour before Transportation Summit – Discussed above.

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- b. December 1 – Holiday Social (Investigate additional caterer). The Social Chair has been investigating estimates from alternate caterers for the event to make sure we are receiving the best value. It was discussed additionally that the Holliday Social is schedule for the day after the Transportation Summit. An alternate date could be Monday December 5<sup>th</sup>?
- c. March – Poker Tournament – Alternate locations for the event were discuss. Per discussion it was decided that United Consulting is still the best location to hold the event. Brian O'Connor will reach out to Jay Ashtiani to lock down a date and the event space.
3. Golf Committee Report (Ashley)
  - a. Future committee chair? Further discussion on if this is needed.
4. Program Committee (John/Adolfo)
  - a. Transportation Summit is November 30<sup>th</sup> in Athens, GA
  - b. January Meeting? The current idea is for a subject on the use of Drones for Survey and Inspection work. Holly Painter also has a good contact to speak on this subject.
5. Budget (Rick/Sarah)
  - a. Balances – Brian O'Connor is to check-in on this.
6. ASHE Membership Committee Report (Dustin) – No Report
  - a. Current Membership at 450.
7. Winter Workshop Committee Report (Brad and Lindsey)
  - a. Columbus, February 25-26<sup>th</sup>. A save the dated link is now up on the ASHE/ITE websites. All registration is handled through the ITE website. The Committee is still actively looking for speakers. It was suggest that a City of Columbus contact should be reached out to discuss a current project. Another suggestion was to ask certain Transportation Summit presenters to the Winter Workshop since the event is targeted to younger engineers and designers.
8. ASHE Website (Granados) – No Report
9. Scholarship Committee Report (Catherine)
  - a. Babs Scholarship – to be awarded at the January meeting
  - b. Applications are due November 18<sup>th</sup>. Review and selection will follow.
10. National Representative Report (Nikki) – No Report
11. Georgia Engineers Alliance (Ron) – No Report
12. Communications (Jenny) – No Report
  - a. Magazine articles?
13. Student Chapter (Robert)
  - a. Tailgate was held September 22<sup>nd</sup> at the GT v Clemson Football game. About 60 people attended the event.
  - b. Possible social event is in the planning stages. Possibly at Ormsby restaurant.
  - c. Transportation Engineering Career Expo 10/27/16
14. Regional (Scott) – No Report
  - a. Regional Update
15. National Technical Rep (Mindy)
  - a. Attended the National Board meeting. Discussion on the use of the icloud.
16. Shirts and Name Tags – The Board discussed ordering name tags and shirts for new board members and chairs. It was decided that this should be done.

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**Next scheduled board meeting will be following the January 2017 Meeting?**

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### **2015-2016 ASHE Georgia Chapter Officers**

President	Brian O'Connor	brian.oconnor@tylin.com
1 <sup>st</sup> Vice President	Rob Dell-Ross	rdellross@roswellgov.com
2 <sup>nd</sup> Vice President	Mindy Sanders	mindy.sanders@loweengineers.com
Secretary	Shawn Fleet	sfleet@heath-lineback.com
Treasurer	Sarah Blackburn	sarah_blackburn@gspnet.com
Past President	Michael Bywaletz	michael_bywaletz@gspnet.com
Director Year 1	Pervez Iqbal	piqbal@HNTB.com
Director Year 2	Holly Painter	holly.painter@tylin.com
Director Year 3	Scott Jordan	sjordan@seengineering.com

### **Committee Chairs**

National Rep	Nikki Reutlinger	nicole.reutlinger@atkinsglobal.com
Regional Vice President	Ron Osterloh	osterlohr@pondco.com
Regional Rep/Nominating Committee	Ron Osterloh	osterlohr@pondco.com
New Sections Committee (Nat'l)	Tim Matthews	tmatthews@dot.ga.gov
Social Chair	Jason Hewatt	Jason.hewattt@forterrabp.com
Social Co-Chair	Kelli Weigle	kweigle@thcinc.net
Program Chair	Adolfo Guzman	aguzman@clarkpatterson.com
Program Co-Chair	Chris Rideout	crideout@croyengineering.com
Membership Chair	Dustin O'Quinn	DOQuinn@HNTB.com
Scholarship Chair	Catherine Sorenson	catherine.sorenson@tylin.com
Student Chapter Chair	Robert DePietro	Robert.depietro@tylin.com
Winter Workshop Chair	Brad Cox	bcox@ClarkPatterson.com
Winter Workshop Co-Chair	Lindsey Dunnahoo	Lindsey.Dunnahoo@aecom.com
Golf Tournament Chair	Ashley Chan	aschan@hntb.com
ASHE Website Chair	Eric Granados	EGranados@HNTB.com
Communications Chair	Jenny Jenkins	jjenkins@mcgeepartners.com