

Meeting Minutes

MEETING DATE: November 17, 2017
SUBJECT: ASHE Board Meeting, Maggiano's Cumberland Banquet Room
TAKEN BY: Shawn Fleet
ATTENDEES:

Rob Dell-Ross, President	Kelli Weigle, Social Chair
Richard Meehan, 2 nd VP	James Hguyen, Membership Chair
Shawn Fleet, Secretary	Steve Mosher, Scholarship Chair
Sarah Blackburn, Treasurer	Greg Nicolas, Winter Workshop Co-Chair
Pervez Iqbal, Director Year 2	Scott Mann, Co-Social Chair
Adolfo Guzman, Program Chair	

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1. * A Motion was made to approve Board Meeting Minutes from September 15, 2017. – Motion was approved.
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Old Business/Action Items:

1. Strategic Planning Meeting – No Report Brian
 - a. Brian taking the lead, will need assistance from everyone.
2. Past Events – 2017 Assessment and Drop List, Summit Happy Hour
 - a. Wrap Up / Lessons Learned?
 1. Renewal requests should be sent out earlier.
 2. Next year aim for July 1st to start reaching out to folks that have not renewed yet.
 3. Push receiving payment due date up, especially for paper checks.
3. Transportation Summit Happy Hour Social Event was a success.
 - a. Wrap Up
 1. Happy Hour Social Event was a great success.
 2. Will be in Athens next year.
 3. Start planning next event once date comes out in the summer.
4. 2018 National Conference Sponsorship – No Report Jenny
 - a. Motion passed for \$500 full page ad
 - b. Jenny will be writing the ad and will submit the ad.

New Business

- a. Future Events
 - a. Holiday Social (12/7 at River Landing) – No Issues. All is good. Need Volunteers. Kelli is sending out e-mails to recruit.
 - b. ASHE GA Section is hosting the National Board Meeting.
 - i. (January 12 and January 13)
 - ii. National President will be coming with all the officers.
 - iii. Location and details are not know yet.
 - iv. Once locked in, invites will go out to any of us that want to attend Friday Event and Saturday Meeting.
 - v. We will host a dinner and social Friday night.
 - vi. GA Section will have to cover our costs of the GA Section group.

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- c. January Lunch: Current Date Jan 19th – At Cobb Safety Village: Cumberland CID will be presenting. Box Lunches.
 - d. February 5 - 20th Anniversary for Georgia Chapter (!!!)
 - i. Looking for suggestions... Ideas discussion below:
 - ii. Recognition of founding members at poker and January Lunch. Ask to attend meeting.
 - iii. Board as a group, to write a Thank You Letter to send to the Founding Members thanking them for forming the Chapter.
 - iv. List of 85 founding/charter members. Need to establish and find contact info for as many as possible.
 - v. Need to decide quickly.
 - e. February Poker
 - i. Need to double check with United.
 - ii. Date: Second half of March after Winter Workshop.
 - iii. No lunch meeting in February.
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Committee Reports (as needed):

- 1. Nominating Committee – No Report but Rob asks to start thinking about what spots will be open come June.
- 2. Social Committee Report (Kelli Weigle)
 - a. Holiday Social (Dec 7) –See Above
 - b. Poker (Second half of March) –See Above
- 3. Golf Committee Report (Ashley) – No Report
- 4. Program Committee (Adolfo/Chris)
 - a. Lunch Meetings update:
 - i. January – See Above
 - ii. April – Technical Field Tour
 - iii. June – Info to come
- 5. Budget (Sarah) – No Report
- 6. ASHE Membership Committee Report (James) – No Report but Rob asked that we get volunteers to look at idea from last month's discussion. Rewards for Membership Drive. We have flat-lined and we should be growing.
 - a. Young Members section? – Our membership is very young anyway which would probably not benefit the overall membership.
 - b. Membership dues are only \$55 so firm will pay for young employees. Much cheaper than ASCE or ITE.
 - c. ASHE could host some technical training sessions, such as the Inroads Training we did. If there is a need.
 - d. GDOT personnel. GDOT does not pay though. Can't do scholarships.
 - e. James to lead the group and report back in January.
 - f. Enterprise Memberships for GDOT?
 - g. Approach Albert Shelby for support to get PMs to become members.
- 7. Winter Workshop Committee Report (Lindsey and Greg) – No Report
 - a. Contract signed for March 4 and March 5 at Brasstown Valley Resort
- 8. ASHE Website (Eric/Mindy) – No Report
 - a. Need to upload and update photos.

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- b. Need to update officer list with contact information
- c. Mindy is supposedly close to rolling out the new website soon. Will be open to suggestions. Linking to Instagram for photos.
- 9. Scholarship Committee Report (Steve)
 - a. Today is the deadline for January award. We have about a half dozen applicants.
 - b. Selection will be made in December so the recipient can attend the January meeting.
 - c. Babs Scholarship is only one. McGee is two scholarships.
- 10. National Representative Report (Nikki) – No Report
 - a. National 2nd VP, Treasurer and Director Nominations due Dec 1 – Tim?
 - b. Updates: Nikki, Ron, Brian, Scott to recommend nomination.
- 11. Georgia Engineers Alliance (Ron) – No Report
- 12. Communications (Jenny) – No Report
 - a. Magazine articles?
 - b. Doing National Conference Ad
- 13. Student Chapter (Robert) – No Report
 - a. Upcoming Meetings
- 14. Regional (Scott) – No Report
 - a. Regional Update
- 15. National Technical Rep (Mindy) – No Report
 - a. Discussion in cloud – need to send out log in credentials
- 16. Membership discussion: Based on E-mail received.
 - a. Membership follow individuals and do not stay with a company if the employee moves on.
 - b. Mindy to add disclaimer on website for the above.

2017-2018 ASHE Georgia Chapter Officers

President	Rob Dell-Ross	rdellross@roswellgov.com
1 st Vice President	Mindy Sanders	mindy.sanders@loweengineers.com
2 nd Vice President	Richard Meehan	Richard.meehan@loweengineers.com
Secretary	Shawn Fleet	sfleet@heath-lineback.com
Treasurer	Sarah Blackburn	sarah_blackburn@gspnet.com
Past President	Brian O'Connor	brian.oconnor@tylin.com
Director Year 1	Jason Hewatt	Jason.hewatt@forterrabp.com
Director Year 2	Pervez Iqbal	piqbal@HNTB.com
Director Year 3	Holly Painter	Holly.Painter@kci.com

Committee Chairs

National Rep	Nikki Reutlinger	nicole.reutlinger@atkinsglobal.com
Regional Vice President	Ron Osterloh	osterloh@pondco.com
Regional Rep/Nom. Committee	Brian O'Connor	brian.oconnor@tylin.com
New Sections Committee (Nat'l)	Tim Matthews	tmatthews@dot.ga.gov

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Social Chair	Kelli Weigle	kweigle@thcinc.net
Program Chair	Adolfo Guzman	aguzman@clarkpatterson.com
Program Co-Chair	Chris Rideout	crideout@croyengineering.com
Membership Chair	James Nguyen	jnguyen@peachtreecornersga.gov
Scholarship Chair	Steve Mosher	steve_mosher@gspnet.com
Student Chapter Chair	Robert DePietro	Robert.depietro@jacobs.com
Winter Workshop Chair	Lindsey Dunnahoo	lindsey@dunnahoo@aecom.com
Winter Workshop Co-Chair	Greg Nicolas	gnicolas@roswellgov.com
Golf Tournament Chair	Ashley Chan	aschan@hntb.com
Website Chair	Eric Granados	EGranados@HNTB.com
Communications Chair	Jenny Jenkins	jcjenkins@vhb.com